



August 21, 2020

BSE Limited
Listing Department
P. J. Towers,
Dalal Street,
Mumbai – 400 001
Scrip Code: 532371

National Stock Exchange of India Ltd.
Listing Department
Exchange Plaza, C-1, Block G,
Bandra Kurla Complex,
Bandra (E), Mumbai – 400 051
Scrip Symbol: TTML

Dear Sir/Madam,

Subject: Notice of the 25th Annual General Meeting (“AGM”) of the Company for FY 2019-20 - Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”)

Pursuant to Regulation 30 read with Para A, Part A of Schedule III of the Listing Regulations, please find attached herewith the Notice and the Explanatory Statement of the 25th AGM of the Company scheduled to be held on Wednesday, September 16, 2020 at 1100 hours (IST) via Video Conference / Other Audio Visual Means. The said Notice forms part of the 25th Annual Report for FY 2019-2020.

The Notice and the Explanatory Statement of the 25th AGM of the Company forming part of 25th Annual Report for FY 2019-2020 is available on the website of the Company at www.tatateleservices.com.

This is for your information and records.

Thanking you,

Yours truly,
For Tata Teleservices (Maharashtra) Limited


Vrushali Dhamnaskar
Assistant Company Secretary

Encl.: As above.

TATA TELESERVICES (MAHARASHTRA) LIMITED

Registered Office : D-26, TTC Industrial Area, MIDC Sanpada, P.O. Turbhe, Navi Mumbai, Maharashtra, 400 703
Tel: 91 22 6661 5111 | Fax: 91 22 6660 5517 | Email : investor.relations@tatatel.co.in
Website: www.tatateleservices.com | CIN: L64200MH1995PLC086354

NOTICE

Notice is hereby given that the Twenty Fifth Annual General Meeting of Tata Teleservices (Maharashtra) Limited (the "Company") will be held on **Wednesday, September 16, 2020 at 1100 hours (IST) through Video Conferencing facility or Other Audio Visual Means** to transact the following businesses:

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2020 together with the Reports of the Board of Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Ankur Verma (DIN:07972892), who retires by rotation and being eligible, offers himself for re-appointment.

SPECIAL BUSINESS:**3. Appointment of Mr. Kumar Ramanathan as an Independent Director**

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT Mr. Kumar Ramanathan (DIN: 06364297), who was appointed as an Additional Director of the Company by the Board of Directors with effect from September 24, 2019 and who holds office upto the date of this Annual General Meeting of the Company under Section 161(1) of the Companies Act, 2013 (the 'Act') but who is eligible for appointment and has consented to act as a Director of the Company and in respect of whom the Company has received a notice in writing from a Member under Section 160(1) of the Act proposing his candidature for the office of Director, be and is hereby appointed as a Director of the Company;

RESOLVED FURTHER THAT pursuant to the provisions of Sections 149, 152 and any other applicable provisions, if any, of the Act read with Companies (Appointment and Qualification of Directors) Rules, 2014 including any statutory modifications or re-enactments thereof and Schedule IV to the Act and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (hereinafter referred to as 'Listing Regulations'), as amended from time to time, Mr. Kumar Ramanathan (DIN:06364297), who has submitted a declaration that he meets the criteria for independence as provided in Section 149(6) of the Act and the Rules framed thereunder and Regulation 16(1)

(b) of the Listing Regulations and who is eligible for appointment as an Independent Director, be and is hereby appointed as an Independent Non-Executive Director of the Company, to hold the office for a term of five years from September 24, 2019 upto September 23, 2024."

4. Re-appointment of Mr. Srinath Narasimhan (DIN: 00058133) as Managing Director with effect from February 1, 2020 till March 31, 2020

To consider and if though fit, to pass the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of Sections 196, 197, 203 and other applicable provisions, if any, of the Companies Act, 2013 ('Act') (including any statutory modification or re-enactment thereof for the time being in force) read with Schedule V to the Act and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, as amended from time to time, Articles of Association of the Company and any other applicable provisions, the consent of the Company be and is hereby accorded for the re-appointment of Mr. Srinath Narasimhan (DIN:00058133) as Managing Director of the Company, for a period of 2 months commencing February 1, 2020 till March 31, 2020 (who was also the Managing Director of Tata Teleservices Limited during the same period), upon the terms and conditions set out in the Explanatory Statement annexed to the Notice convening this meeting;

RESOLVED FURTHER THAT the Board of Directors of the Company (which term shall be deemed to include any Committee of the Board constituted to exercise its powers, including the powers conferred by this Resolution), be and is hereby authorized to do all such acts, deeds and things and to take all the necessary steps as may be necessary, proper and expedient to give effect to this Resolution."

5. Appointment of Mr. Srinath Narasimhan (DIN: 00058133) as Non-Executive Director with effect from April 1, 2020

To consider and if though fit, to pass the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT Mr. Srinath Narasimhan (DIN: 00058133), who was appointed as an Additional Director of the Company by the Board of Directors with effect from April 1, 2020 and who holds office upto the date of this Annual General Meeting pursuant to Section 161 of

the Companies Act, 2013 (the 'Act') and who is eligible for appointment and has consented to act as Director of the Company and in respect of whom the Company has received a notice in writing from a Member under Section 160(1) of the Act proposing his candidature for the office of Director, be and is hereby appointed as a Director of the Company, liable to retire by rotation;

RESOLVED FURTHER THAT the Board of Directors of the Company (which term shall be deemed to include any Committee of the Board constituted to exercise its powers, including the powers conferred by this Resolution), be and is hereby authorized to do all such acts, deeds and things and to take all the necessary steps as may be necessary, proper and expedient to give effect to this Resolution."

6. Appointment of Mr. Harjit Singh as Manager and Key Managerial Personnel with effect from August 12, 2020 till August 11, 2023

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of Sections 196, 197, 203 and other applicable provisions, if any, of the Companies Act, 2013 ('Act') (including any statutory modification or re-enactment thereof for the time being in force) read with Schedule V to the Act and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, as amended from time to time, Articles of Association of the Company and any other applicable provisions, the consent of the Company be and is hereby accorded for the appointment of Mr. Harjit Singh as Manager and Key Managerial Personnel of the Company for a period of 3 (Three) years commencing August 12, 2020 till August 11, 2023 upon the terms and conditions set out in the Explanatory Statement annexed to the Notice convening this meeting, with liberty to the Board of Directors to alter and vary the terms and conditions of the said appointment in such manner as may be agreed to between the Board of Directors and Mr. Harjit Singh, and that no remuneration shall be payable to Mr. Harjit Singh as Manager and Key Managerial Personnel of the Company;

RESOLVED FURTHER THAT the Board of Directors of the Company (which term shall be deemed to include any Committee of the Board constituted to exercise its powers, including the powers conferred by this Resolution), be and is hereby authorized to do all such acts, deeds and things and to take all the necessary steps as may be necessary, proper and expedient to give effect to this Resolution."

7. Ratification of remuneration of Cost Auditors

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of Section 148(3) and all other applicable provisions, if any, of the Companies Act, 2013 (including any statutory modifications thereof for the time being in force) and the Companies (Audit and Auditors) Rules, 2014, as amended from time to time, the Company hereby ratifies the remuneration of Rs. 1,80,000/- (Rupees One Lakh Eighty Thousand Only), plus applicable tax and out of pocket expenses incurred in connection with the audit, not exceeding 10% of the remuneration, incurred in connection with the audit, payable to M/s. Sanjay Gupta & Associates, Cost Accountants, having Firm Registration Number 000212, who are appointed by the Board of Directors of the Company (the 'Board') as Cost Auditors to conduct the audit of cost accounting records maintained by the Company as prescribed under the Companies (Cost Records and Audit) Rules, 2014 for the financial year ending on March 31, 2021;

RESOLVED FURTHER THAT the Board (which expression shall be deemed to include any Committee of the Board constituted to exercise its powers, including the powers conferred by this Resolution), be and is hereby authorized to do all acts, deeds, matters and things as it may, in its absolute discretion, deem necessary or desirable for the purpose of giving effect to this Resolution, including without limitation to settle any question, difficulty or doubt that may arise in this regard."

8. Issue of Non-Cumulative Redeemable Preference Shares - Series 6 on Preferential Basis

To consider and if thought fit, to pass the following resolution as a **Special Resolution**:

"RESOLVED THAT pursuant to the provisions of Sections 42, 55, 62(1)(c) and other applicable provisions, if any, of the Companies Act, 2013 read with Rules framed thereunder (as amended from time to time), the Articles of Association of the Company and the rules/regulations/guidelines, if any, prescribed by any relevant authorities from time to time, to the extent applicable and subject to such approvals, permissions and sanctions, as may be necessary and subject to such condition(s) and modification(s) as may be prescribed by any of them and as may be agreed to by the Board of Directors (hereinafter referred to as the 'Board', which term shall be deemed to include any Committee of the Board constituted to exercise its powers, including

powers conferred by this Resolution), consent of the Members be and is hereby accorded to the Board to offer, issue and allot upto 25,00,00,000 (Twenty Five Crores) Non-cumulative Redeemable Preference Shares – Series 6 ('RPS-6') of Rs.100/- (Rupees One Hundred Only) each for cash at par aggregating upto an amount of Rs. 2500,00,00,000 (Rupees Two Thousand Five Hundred Crores Only) on preferential basis to Tata Teleservices Limited ('TTSL') and/or Tata Sons Private Limited ('TSPL') and/or Panatone Finvest Limited ('PANATONE') in one or more tranches, on the terms and conditions as set out in the Explanatory Statement annexed to this Notice;

RESOLVED FURTHER THAT each RPS-6:

- shall carry a preferential right vis-à-vis Equity Shares of the Company with respect to payment of dividend or repayment of Capital;
- shall be non-participating in the surplus funds;
- shall be non-participating in the surplus assets and profits which remains after the entire capital has been repaid, on winding up of the Company;
- shall be entitled for payment of dividend on a Non-cumulative basis at the rate of 0.1% per annum or such other rate as may be fixed by the Board;
- shall be Non-convertible;
- shall not carry any voting rights; and
- shall be redeemable;

RESOLVED FURTHER THAT the Board be and is hereby also authorized to issue Non-cumulative Redeemable Preference Shares against any inter-corporate deposits/loans received or to be received or held from TTSL and/or TSPL and/or PANATONE or on redemption of Non-Convertible Debentures issued or to be issued to TTSL and/or TSPL and/or PANATONE, if so requested by TTSL and/or TSPL and/or PANATONE, as the case may be, settle any question, doubt or difficulty which may arise in regard to the issue of RPS-6 and to do all such acts, deeds and things as may be necessary and incidental for giving effect to this Resolution."

9. Issue of Non-Convertible Debentures on Private Placement

To consider and if thought fit, to pass the following resolution as a **Special Resolution**:

"RESOLVED THAT pursuant to the provisions of Sections 42, 62, 71 and other applicable provisions, if any, of the Companies Act, 2013 (the 'Act') 2013 (including any statutory modification or re-enactment thereof for the time being in force) and the Companies (Prospectus and

Allotment of Securities) Rules, 2014 and the Companies (Share Capital and Debentures) Rules, 2014, both as amended from time to time, read with Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations'), as amended from time to time, the provisions of the Memorandum and Articles of Association of the Company and subject to such other regulations, approval(s), consent(s), permission(s) and sanction(s) as may be necessary, consent of the Members be and is hereby accorded to the Board of Directors (hereinafter referred to as the 'Board', which term shall be deemed to include any Committee of the Board constituted to exercise its powers, including the powers conferred by this Resolution) for issuing, making offer(s) or invitation(s) to subscribe to cumulative/non-cumulative, listed and/or unlisted, secured and/or unsecured redeemable non-convertible debentures / bonds / Non-Convertible Debentures ('NCDs') on private placement, in one or more series/tranches, to the Promoter/Promoter Group companies, other bodies corporate, banks, financial institutions and/or others, such that the total amount does not exceed Rs. 2500,00,00,000 (Rupees Two Thousand Five Hundred Crores Only) on such terms and conditions as the Board may, from time to time, determine and consider proper and most beneficial to the Company including as to when the said NCDs be issued, the consideration for the issue, utilization of issue proceeds and all matters connected with or incidental thereto and that such borrowing is within the overall borrowing limits of the Company;

RESOLVED FURTHER THAT for the purpose of giving effect to this Resolution, the Board be and is hereby authorised to determine the terms and conditions of issue, including the class of investors (including the Promoters/Promoter group companies) to whom the NCDs may be issued/offered, time, type, number of NCDs, tranches, issue/offer price, tenor, interest rates, security (if any), premium/discount on redemption, listing, and to appoint Debenture Trustees and/or Registrar & Transfer Agents, if necessary, and to do all such acts, deeds and things and deal with all such matters as may be necessary in this regard."

10. Material Related Party Transactions

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to Regulation 23 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any amendment or modification thereof)

and applicable provisions, if any, of the Companies Act, 2013 read with Rules made thereunder, approval of the Members of the Company be and are hereby accorded to the material related party transactions/proposed transactions to be entered into between the Company and Tata Teleservices Limited, a related party, relating to rendering or availing of services, sharing of infrastructure, purchase/sale of Assets and Inventory and sharing of costs for an aggregate value of Rs. 200 Crores (Rupees Two Hundred Crores Only) per annum for the Financial Years 2021-2022, 2022-2023 and 2023-2024;

RESOLVED FURTHER THAT the Board of Directors of the Company (hereinafter referred to as the 'Board', which term shall be deemed to include any Committee of the Board constituted to exercise its powers, including the powers conferred by this Resolution) and the Key Managerial Personnel of the Company, be and are hereby severally authorised to do all such acts, deeds, matters and things as may be necessary, proper or expedient for the purpose of giving effect to this Resolution."

By order of the Board
For **Tata Teleservices (Maharashtra) Limited**

Vrushali Dhamnaskar
Assistant Company Secretary
(ACS 28356)

Registered Office:

D-26, TTC Industrial Area,
MIDC Sanpada, P. O., Turbhe,
Navi Mumbai - 400 703.
CIN: L64200MH1995PLC086354
Website: www.tatateleservices.com
e-mail: investor.relations@tatatel.co.in
Tel.: 91 22 6661 5111
Fax: 91 22 6660 5517

Place: Navi Mumbai
Date: August 12, 2020

Notes:

1. In view of the continuing Covid-19 pandemic, the Ministry of Corporate Affairs ("MCA") has vide its circular dated May 5, 2020 read with circulars dated April 8, 2020 and April 13, 2020 and Circular number SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 issued by the Securities and Exchange Board of India ("SEBI") (collectively referred to as "Circulars") permitted the holding of the Annual General Meeting ("AGM") through Video Conferencing facility ("VC") or Other Audio Visual Means ("OAVM"), without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 (the "Act"), Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and the said Circulars, the AGM of the Company is being held through VC/OAVM on Wednesday, September 16, 2020 at 11:00 hours (IST). The deemed venue for the 25th AGM will be Registered Office of the Company.
2. **PURSUANT TO THE PROVISIONS OF THE ACT, A MEMBER ENTITLED TO ATTEND AND VOTE AT THE AGM IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON HIS/HER BEHALF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. SINCE THIS AGM IS BEING HELD PURSUANT TO THE CIRCULARS THROUGH VC/OAVM, PHYSICAL ATTENDANCE OF MEMBERS HAS BEEN DISPENSED WITH. ACCORDINGLY, THE FACILITY FOR APPOINTMENT OF PROXIES BY THE MEMBERS WILL NOT BE AVAILABLE FOR THIS AGM AND HENCE THE PROXY FORM AND ATTENDANCE SLIP ARE NOT ANNEXED TO THIS NOTICE.**
3. The Explanatory Statement pursuant to Section 102 of the Act setting out material facts concerning the business under Item Nos. 3 to 10 of the Notice, is annexed hereto. The relevant details, pursuant to Regulations 26(4) and 36(3) of the Listing Regulations and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India, in respect of Directors seeking appointment/re-appointment at this AGM are also annexed.

Institutional Investors, who are Members of the Company, are encouraged to attend and vote at the 25th AGM through VC/OAVM facility. Corporate Members intending to send their authorized representatives pursuant to sections 112 and 113 of the Act, as the case maybe, to attend the AGM through VC/OAVM or to vote through e-voting are requested to send a certified copy of the Board Resolution to the Company to scrutinizer by e-mail at evoting@mehta-mehta.com with copy marked to evoting@nsdl.co.in.

4. Members attending the AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
5. The Members can join the AGM in the VC/OAVM mode 30 minutes before the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The Members will be able to view the proceedings by logging into the National Securities Depository Limited's ("NSDL") e-Voting website at www.evoting.nsdl.com. The facility of participation at the AGM through VC/OAVM will be made available to at least 1,000 Members on a first come first served basis as per the MCA Circulars.
6. In compliance with the aforesaid Circulars, Notice of the 25th AGM alongwith the Annual Report for financial year 2019-2020 are being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company/ Depository Participants ("DPs"). The Notice convening the 25th AGM and the Annual Report for financial year 2019-2020 has been uploaded on the website of the Company i.e., www.tatateleservices.com and may also be accessed on the websites of the Stock Exchanges i.e., BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and on the website of NSDL i.e., www.evoting.nsdl.com.
7. Members are entitled to hold their shares in dematerialized ("Demat") form. As per Regulation 40 of the Listing Regulations, as amended, securities of listed companies can be transferred only in dematerialized form with effect from April 1, 2019, except in case of request received for transmission or transposition of securities. In view of this and to eliminate all risks associated with physical shares and for ease of portfolio management, Members holding shares in physical form are requested to consider converting their holdings to dematerialized form. Those Members who are holding shares in physical form are requested to dematerialize their shares by approaching any of the DPs. In case any Member wishes to dematerialize his/her/its shares and needs any assistance, he/she/it may write to the Registrar & Share Transfer Agents of the Company i.e., TSR Darashaw Consultants Private Limited ("TSRDL") at csg-unit@tsrdarashaw.com and/or to the Investor Relations Officer of the Company at investor.relations@tatatel.co.in.
8. To support the 'Green Initiative', Members who have not yet registered their email addresses are requested to register the same with their DPs in case the shares are held by them in electronic form and with TSRDL in case the shares are held by them in physical form.
9. As mandated by the SEBI, Members holding shares in electronic form are requested to submit their Permanent Account Number ("PAN") details to their respective DPs and Members holding shares in physical form are requested to submit the PAN details to the Company or to TSRDL. Further, Members are requested to intimate changes, if any, pertaining to their name, postal address, email address, telephone/mobile numbers, PAN, mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc., to their DPs in case the shares are held in electronic form and to TSRDL in case the shares are held in physical form.
10. As per the provisions of Section 72 of the Act and Rule 19(1) of the Companies (Share Capital and Debentures) Rules, 2014, as amended, Members holding shares in physical form may file nomination in the prescribed Form SH-13 with the Company's Registrar and Share Transfer Agent. If a Member desires to cancel the earlier nomination and record a fresh nomination, he/she may submit the same in Form No. SH-14. In respect of shares held in dematerialized form, the nomination form may be filed with the respective DPs.
11. **Updation of Members' Details:** The format of the Register of Members prescribed by the Ministry of Corporate Affairs under the Act requires the Company/ Registrar and Share Transfer Agent to record additional details of Members, including their PAN details, email address, bank details for payment of dividend, etc. A form for capturing these additional details is appended at the end of this Notice. Members holding shares in physical form are requested to submit the filled-in form to the Company or to its Registrar and Share Transfer Agent. Members holding shares in electronic form are requested to submit the details to their respective DPs.
12. Members holding shares in physical form, in identical order of names, in more than one folio are requested to send to the Company or TSRDL, the details of such folios together with the share certificates for consolidating their holdings in one folio. A consolidated share certificate will be issued to such Members after making requisite changes.
13. To prevent fraudulent transactions, Members are advised to exercise due diligence and notify the Company of any change in address or demise of any Member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned DP and holdings should be verified from time to time.

14. In compliance with provisions of Section 108 of the Act, Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, and Regulation 44 of the Listing Regulations, the Members are provided with the facility to cast/exercise their vote on resolutions proposed to be considered at this AGM by electronic means and the business may be transacted through e-Voting services. The facility of casting votes by the Members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by NSDL.
15. **The remote e-voting period commences on Sunday, September 13, 2020 (0900 hours IST) and ends on Tuesday, September 15, 2020 (1700 hours IST).** During this period, Members of the Company holding shares either in physical form or in dematerialized form, as on the **cut-off date i.e., Wednesday, September 9, 2020**, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by a Member, a Member shall not be allowed to change it subsequently.
16. The voting rights of Members shall be in proportion to their shares in the paid-up equity share capital of the Company as on the cut-off date i.e., Wednesday, September 9, 2020.
17. Those Members, who will be present in the AGM through VC/OAVM facility and have not cast their vote on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system provided by NSDL during the AGM. The Members who have cast their vote by remote e-voting prior to the AGM may also attend/participate the AGM through VC/OAVM but shall not be entitled to cast their vote again.
18. A person, whose name is recorded in the Register of Members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting during the AGM.
19. Any person, who acquires shares of the Company and become a Member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e., Wednesday, September 9, 2020, may obtain the login ID and password by sending a request at evoting@nsdl.co.in or at investor.relations@tatatel.co.in. However, if you are already registered with NSDL for remote e-voting then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using "[Forgot User Details/Password?](#)" or "[Physical User Reset Password?](#)" option available on www.evoting.nsdl.com or contact NSDL at the following toll free no.: 1800-222-990.
20. The Board has appointed Ms. Ashwini Mohit Inamdar (Membership No. FCS 9409/CP No. 11226) or failing her, Mr. Atul Mehta (Membership No. FCS 5782/CP No. 2486), Partners, M/s Mehta & Mehta, Practicing Company Secretaries as the Scrutinizer to scrutinize the voting during the AGM and remote e-voting process in a fair and transparent manner.
21. At the twenty-second AGM held on July 31, 2017 the Members approved appointment of Price Waterhouse Chartered Accountants LLP, (Firm Registration No. 012754N/N500016) as Statutory Auditors of the Company to hold office for a period of five years from the conclusion of that AGM till the conclusion of the twenty-seventh AGM, subject to ratification of their appointment by Members at every AGM, if so required under the Act. The requirement to place the matter relating to appointment of auditors for ratification by Members at every AGM has been done away by the Companies (Amendment) Act, 2017 with effect from May 7, 2018. Accordingly, no resolution is being proposed for ratification of appointment of statutory auditors at this AGM.
22. Since the AGM will be held through VC/OAVM, the route map, proxy form and attendance slip are not annexed in this Notice.
23. The Scrutinizer shall, immediately after the conclusion of voting at the AGM, first count the votes cast during the AGM, thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and make, not later than 48 hours from the conclusion of the AGM, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman or any other Director authorised in this behalf, who shall countersign the same.
24. The Chairman or any other Director authorized in this behalf shall forthwith on receipt of the consolidated Scrutinizer's Report, declare the results of the voting. The results declared along with the Scrutinizer's Report shall be placed on the Company's website www.tatateleservices.com and on the website of NSDL www.evoting.nsdl.com immediately after the results are declared by the Chairman or any other Director so authorised. Simultaneously, the same will also be communicated to the BSE Limited and National Stock Exchange of India Limited, where the equity shares of the Company are listed.

25. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Act, and the Register of Contracts or Arrangements in which the directors are interested, maintained under Section 189 of the Act, will be available electronically for inspection by the Members during the AGM. All documents referred to in the Notice will also be available for electronic inspection without any fee by the Members from the date of circulation of this Notice up to the date of AGM, i.e., Wednesday, September 16, 2020. Members seeking to inspect such documents can send an email to investors.relations@tatatel.co.in.
26. **INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:**
1. The Members will be provided with the facility to attend the AGM through VC/OAVM through the NSDL e-voting system and they may access the same at <https://www.evoting.nsdl.com> by using their remote e-voting login credentials and selecting the EVEN of the Company i.e., 113393. On clicking this link, the Members will be able to attend and participate in the proceedings of the AGM. Please note that the Members who do not have the User ID and Password for e-voting or have forgotten the User ID and Password may retrieve the same by following the remote e-voting instructions mentioned in this Notice. Further, Members can also use the OTP based login for logging into the e-voting system of NSDL.
 2. The Members may join the AGM through Laptops, Smartphones, Tablets and iPads for better experience. Further, Members will be required to use internet with a good speed to avoid any disturbance during the AGM. Members will need the latest version of Chrome, Safari, Internet Explorer 11, MS Edge or Firefox. Please note that participants connecting from Mobile Devices or Tablets or through Laptops connecting via mobile hotspot may experience Audio/Video loss due to fluctuation in their respective network. It is therefore recommended to use stable Wi-Fi or LAN connection to mitigate any glitches.
 3. Members seeking any information with regard to the accounts or any matter to be placed at the AGM, are requested to write to the Company with their name, DP ID and Client ID/Folio Number, PAN and mobile number on or before Sunday, September 13, 2020 at investor.relations@tatatel.co.in. Such questions by the Members shall be suitably replied to by the Company.
4. Members who would like to express their views or ask questions during the AGM may register themselves as a speaker by sending their request from their registered email address mentioning their name, DP ID and Client ID/Folio Number, PAN, Mobile Number at investor.relations@tatatel.co.in from Thursday, September 10, 2020 (0930 hours IST) to Sunday, September 13, 2020 (1700 hours IST). **Only those Members who have registered themselves as a speaker will be allowed to express their views/ask questions during the AGM.** The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.
 5. Members who need assistance before or during the AGM, can contact NSDL on evoting@nsdl.co.in/1800-222-990 or contact Ms. Pallavi Mhatre, Manager – NSDL at evoting@nsdl.co.in / +91 22 24994545.
27. **The instructions for remote e-voting are as under:**
- Step 1: Log-in to NSDL e-Voting system**
1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/>.
 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholders' section.
 3. A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen.
- Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e., Cast your vote electronically.
4. Your User ID details will be as per details given below :
 - a) **For Members who hold shares in demat account with NSDL:** 8 Character DP ID followed by 8 Digit Client ID (For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****).

- b) **For Members who hold shares in demat account with CDSL:** 16 Digit Beneficiary ID (For example if your Beneficiary ID is 12***** then your user ID is 12*****).
- c) **For Members holding shares in Physical Form:** EVEN Number followed by Folio Number registered with the Company (For example if folio number is 001*** and EVEN is 101456, then user ID is 101456001***).
5. Your password details are given below:
- a. If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
- b. If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
- c. How to retrieve your 'initial password'?
- i. If your email ID is registered in your demat account or with the Company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
- ii. If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered (refer Note No. 28 of this Note)**.
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
- a. Click on "[Forgot User Details/Password?](#)" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
- b. "Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
- c. If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address.
- d. Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
8. Now, you will have to click on "Login" button.
9. After you click on the "Login" button, Home page of e-Voting will open.
- Step 2: Cast your vote electronically on NSDL e-Voting system.**
1. After successful login at Step 1, you will be able to see the Home page of e-Voting. Click on e-Voting. Then, click on Active Voting Cycles.
2. After click on Active Voting Cycles, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.
3. Select "EVEN" of the Company for which you wish to cast your vote.
4. Now you are ready for e-Voting as the Voting page opens.
5. Cast your vote by selecting appropriate options i.e., assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
6. Upon confirmation, the message "Vote cast successfully" will be displayed.
7. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
8. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders:

1. Institutional/Corporate shareholders (i.e., other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by an e-mail to evoting@mehta-mehta.com with a copy marked to evoting@nsdl.co.in.
 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
 3. In case of any queries, you may refer to the Frequently Asked Questions (FAQs) for members and e-voting user manual for Members available at the Downloads sections of <https://www.evoting.nsdl.com> or contact NSDL at the following toll free no.: 1800-222-990 or send a request at evoting@nsdl.co.in. In case of any grievances connected with facility for e-voting, please contact Ms. Pallavi Mhatre, Manager, NSDL, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai 400 013. Email: evoting@nsdl.co.in / Tel: +91 22 24994545.
 4. If you are already registered with NSDL for remote e-voting then you can use your existing user ID and password/PIN for casting your vote.
 5. You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).
- 28. Process for registration of email id for obtaining Annual Report and user id/password for e-voting and updation of bank account mandate:**
- **Registration of e-mail addresses with TSRDL:** The Company has made special arrangements with TSRDL for registration of e-mail addresses of those Members (holding shares either in electronic or physical form) who wish to receive this Notice electronically and cast votes electronically. Eligible Members whose e-mail addresses are not registered with the Company/DPs are required 1700 hours (IST) on Wednesday, September 9, 2020.
 - Process to be followed for registration of e-mail address is as follows:
 - (a) Visit the link: <https://green.tsrdarashaw.com/green/events/login/hm>
 - (b) Enter the DP ID & Client ID /Physical Folio Number and PAN details. In the event, if the PAN details are not available on record, for Physical Folio, Member to enter one of the share certificate number.
 - (c) System will verify the Client ID and PAN details.
 - (d) On successful verification, system will allow you to enter your e-mail address and mobile number.
 - (e) The system will then confirm the e-mail address for the limited purpose of service of this AGM Notice and Annual Report for FY2019-2020.
 - The above system also provides a facility to the Members holding shares in physical form to upload a self-attested copy of their PAN Card, if the PAN details are not updated in accordance with the requirements prescribed by SEBI.
 - After successful submission of the e-mail address, NSDL will e-mail a copy of this Notice and Annual Report for FY 2019-2020 along with the e-Voting user ID and password. In case of any queries, Members may write to csg-unit@tsrdarashaw.com or evoting@nsdl.co.in.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013**Item No. 3**

The Board of Directors, on the recommendation of the Nomination and Remuneration Committee, appointed Mr. Kumar Ramanathan (DIN:06364297) as an Additional Director of the Company with effect from September 24, 2019, to hold office up to the date of this Annual General Meeting ("AGM") pursuant to the provisions of Section 161 of the Companies Act, 2013 (the "Act"). The Board has also appointed him as an Independent Non-Executive Director pursuant to the provisions of Section 149 of the Act read with Regulation 25 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (hereinafter referred to as "Listing Regulations"), for a period of 5 years with effect from September 24, 2019, subject to approval of the Members. The Company has received a notice pursuant to Section 160 of the Act proposing his candidature for the office of Director of the Company.

Mr. Kumar Ramanathan has given a declaration stating that he meets the criteria of independence pursuant to Section 149(6) of the Act and Regulation 16(1)(b) of the Listing Regulations. In terms of Regulation 25(8) of the Listing Regulations, he has confirmed that he is not aware of any circumstance or situation which exists or may be reasonably anticipated that could impair or impact his ability to discharge his duties. Further, in the opinion of the Board, Mr. Kumar Ramanathan fulfills the conditions specified in the Act and the Rules made thereunder for appointment as an Independent Non-Executive Director and he is independent of the management.

In compliance with the provisions of Sections 149, 152 and 160 read with Schedule IV to the Act and Regulation 16(1) (b) of the Listing Regulations, the appointment of Mr. Kumar Ramanathan as a Non-Executive Director and Independent Director is now being placed before the Members at this AGM for their approval.

Mr. Kumar Ramanathan, being an Independent Director, shall not be liable to retire by rotation.

The terms and conditions of appointment of Independent Director would be available for inspection by the Members, by writing an email to the Company at investor.relations@tatatel.co.in.

The brief profile of Mr. Kumar Ramanathan is given below:

Mr. Kumar Ramanathan is a Founder of Positive Integers Pvt. Ltd. ("Positive Integers") a Decision Science company and have been spearheading this company since inception. Currently, he is holding the position of CEO in Positive Integers. Earlier he was holding position as Director - Analytics & Commercial for Africa, Middle East and Chief Marketing office at Vodafone India as also a Unit Manager at Pepsi Co.

Mr. Kumar Ramanathan, has a Masters Degree in Commerce from Delhi School of Economics and a Management Degree from IIM, Ahmedabad.

Mr. Kumar Ramanathan currently serves on the boards of companies like Thirumeni Finance Pvt. Ltd., Tata Communications Payment Solutions Pvt. Ltd., Positive Integers Pvt. Ltd., Tata Communications Transformation Services Ltd., Cartology Pvt. Ltd.

Mr. Kumar Ramanathan is also appointed as a Member of Audit Committee of the Company.

The details including the qualification and the list of companies in which Mr. Kumar Ramanathan serves as Director and Member/Chairman of various committees are stated in the annexure attached to the Notice.

The Board commends the Ordinary Resolution set out at Item No. 3 of the Notice for approval of the Members.

None of the Directors or Key Managerial Personnel or their relatives, except Mr. Kumar Ramanathan to the extent of his appointment, are in any way concerned or interested in passing of the resolution mentioned at Item No. 3 of the Notice.

Item No. 4

The term of Mr. Srinath Narasimhan (hereinafter referred to as "Mr. Srinath" or the "Managing Director") (DIN:00058133) as the Managing Director of the Company ended on January 31, 2020. The Board of Directors, on recommendation of the Nomination and Remuneration Committee, re-appointed him as the Managing Director of the Company for a period of two months with effect from February 1, 2020 till March 31, 2020, as per the provisions of the Sections 196, 197, 203, and other applicable provisions, if any, of the Companies Act, 2013 (the "Act") read with Schedule V to the Act and Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, including any statutory modifications thereof, subject to approval of the Members. He is also the Managing Director of Tata Teleservices Limited and hence the re-appointment has been made by the Board of Directors in accordance with the provisions of Section 203 of the Act.

Mr. Srinath, aged 57 years, is a Mechanical Engineer from IIT (Chennai) and has a Management Degree from IIM (Kolkata), specialized in Marketing and Systems. Since joining the Tata Administrative Services in 1986, Mr. Srinath has held positions in Project Management, Sales & Marketing and Management in different Tata companies for more than 34 years.

Mr. Srinath is also Member of Corporate Social Responsibility Committee, Stakeholders Relationship Committee and Finance Committee of the Company. He did not and does not currently hold any equity shares of the Company.

The principal terms and conditions of Mr. Srinath's appointment as Managing Director are as follows:

1. Term and Termination:

- 1.1 2 months commencing from February 1, 2020 till March 31, 2020.
- 1.2 The appointment may be terminated earlier, without any cause, by either party by giving one month's notice of such termination.

2. Remuneration

Mr. Srinath would not draw any remuneration from the Company as Managing Director.

3. Duties and Powers:

- 3.1 Mr. Srinath shall devote appropriate time and attention to the business of the Company and perform such duties as may be entrusted to him by the Board from time to time and separately communicated to him and exercise such powers as may be assigned to him, subject to the superintendence, control and directions of the Board in connection with and in the best interests of the business of the Company and the business of one or more of its associated companies and/or subsidiaries, including performing duties as assigned to him from time to time by serving on the boards of such associated companies and/or subsidiaries or any other executive body or any committee of such a company.
- 3.2 Mr. Srinath shall not exceed the powers so delegated by the Board pursuant to clause 3.1 above.
- 3.3 Mr. Srinath undertakes to employ the best of his skill and ability and to make his utmost endeavours to promote the interests and welfare of the Company and to conform to and comply with the policies and regulations of the Company and all such orders and directions as may be given to him from time to time by the Board.
- 3.4 Mr. Srinath shall undertake his duties from such location as may be directed by the Board.

Other terms of Appointment:

- 4 The terms and conditions of the appointment of Mr. Srinath may be altered and varied from time to time by the Board as it may, in its discretion deem fit, irrespective of the limits stipulated under Schedule V to the Act or any amendments made hereafter in this regard in such manner as may be agreed to between the Board and Mr. Srinath, subject to such approvals as may be required.
- 5 Mr. Srinath, so long as he functions as such, undertakes not to become interested or otherwise concerned, directly or through his spouse and/or children, in any selling agency of the Company.
- 6 All Personnel Policies of the Company and the related Rules which are applicable to other employees of the Company shall also be applicable to Mr. Srinath, unless specifically provided otherwise.

- 7 The employment of Mr. Srinath may be terminated by the Company without notice:
- a. if Mr. Srinath is found guilty of any gross negligence, default or misconduct in connection with or affecting the business of the Company or any subsidiary or associated company to which he is required by the Agreement to render services; or
 - b. in the event of any serious or repeated or continuing breach (after prior warning) or non-observance by Mr. Srinath of any of the stipulations contained in the Agreement.
- 8 In the event Mr. Srinath is not in a position to discharge his official duties due to any physical or mental incapacity, the Board shall be entitled to terminate his contract on such terms as the Board may consider appropriate in the circumstances.
- 9 Upon the termination by whatever means of his employment under the Agreement:
- a. Mr. Srinath shall immediately cease to hold offices held by him in any holding company, subsidiaries or associate companies without claim for compensation for loss of office by virtue of Section 167(1)(h) of the Act and shall resign as trustee of any trusts connected with the Company.
 - b. Mr. Srinath shall not without the consent of the Board at any time thereafter represent himself as connected with the Company or any of its subsidiaries and associated companies.
- 10 If and when the term expires or is terminated for any reason whatsoever, Mr. Srinath will cease to be the Managing Director of the Company and also cease to be a Director of the Company. If at any time, the Managing Director ceases to be a Director of the Company for any reason whatsoever, he shall cease to be the Managing Director. If at any time, Mr. Srinath ceases to be in the employment of the Company for any reason whatsoever, he shall cease to be a Director and Managing Director of the Company.
- 11 The terms and conditions of the appointment of Mr. Srinath also include clauses pertaining to adherence with the Tata Code of Conduct, Intellectual Property, maintenance of confidentiality, non-competition and non-solicitation.

In compliance with the provisions of Sections 196, 197 and other applicable provisions of the Act, read with Schedule V to the Act,

the terms of appointment of Mr. Srinath as specified above are now being placed before the Members for their approval.

The Board believes that it was necessary to appoint Mr. Srinath as the Managing Director for the period of two months ending March 31, 2020 and therefore recommends the Resolution at Item No. 4 for approval by the Members.

The details including the qualification and the list of companies in which Mr. Srinath serves as Director and Member/Chairman of various committees are stated in the annexure attached to the Notice.

The Board commends the Ordinary Resolution set out at Item No. 4 of the Notice for approval of the Members.

None of the Directors or Key Managerial Personnel or their relatives, except Mr. Srinath to the extent of his re-appointment, are in any way concerned or interested in passing of the resolution mentioned at Item No. 4 of the Notice.

Item No. 5

The Board of Directors, on recommendation of the Nomination and Remuneration Committee, appointed Mr. Srinath Narasimhan (DIN:00058133) as an Additional Director of the Company with effect from April 1, 2020 and he holds office up to the date of this AGM pursuant to the provisions of Section 161 of the Companies Act, 2013 (the "Act"). The Company has received a notice pursuant to Section 160 of the Act proposing his candidature for the office of Director of the Company. Mr. Srinath shall be liable to retire by rotation.

In compliance with the provisions of Sections 152 and 160 of the Act, the appointment of Mr. Srinath as a Non-Executive Director of the Company is now being placed before the Members at this AGM for their approval.

The brief profile of Mr. Srinath is as under:

Mr. Srinath, aged 57 years, is a Mechanical Engineer from IIT (Chennai) and has a Management Degree from IIM (Kolkata), specialized in Marketing and Systems. Since joining the Tata Administrative Services in 1986, Mr. Srinath has held positions in Project Management, Sales & Marketing and Management in different Tata companies for more than 34 years.

Mr. Srinath is also appointed as a Member of Nomination and Remuneration Committee; Corporate Social Responsibility Committee; Stakeholders Relationship Committee and Finance Committee of the Company. He does not hold any equity shares of the Company.

The details including the qualification and the list of companies in which Mr. Srinath serves as Director and Member/Chairman of committees are stated in the annexure attached to the Notice.

The Board commends the Ordinary Resolution set out at Item No. 5 of the Notice for approval of the Members.

None of the Directors or Key Managerial Personnel or their relatives, except Mr. Srinath to the extent of his appointment, are in any way concerned or interested in passing of the resolution mentioned at Item No. 5 of the Notice.

Item No. 6

The Board of Directors, on recommendation of the Nomination and Remuneration Committee, appointed Mr. Harjit Singh as the Manager and Key Managerial Personnel of the Company for a period of 3 (Three) years with effect from August 12, 2020 under the provisions of the Sections 196, 197, 203 and other applicable provisions, if any, of the Companies Act, 2013 (the "Act") read with Schedule V to the Act and Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, including any statutory modifications thereof, subject to approval of the Members and such other approvals as may be required.

Mr. Harjit Singh joined Tatas as a TAS cadre in the year 1996. In his two-decade career till date, Mr. Harjit Singh has worked in leadership capacities in companies like Tata Teleservices, Tata Communications, Tata AutoComp Systems and Tata Housing.

Mr. Harjit Singh has played a variety of roles ranging from corporate strategy & planning, mergers and acquisitions, operationalisation of green field ventures to P&L responsibility of large business units. In his current role, Mr. Harjit Singh manages the Enterprise business of Tata Teleservices Limited and the Company. The business delivers voice, data and managed services to the complete spectrum of small, medium and large enterprises in India.

His academics include a PGDM in Finance and Operations from IIM, Ahmedabad and a B.E. (Mechanical) from IIT Roorkee.

He is holding 3,400 equity shares of the Company.

The principal terms and conditions of Mr. Harjit Singh as Manager and Key Managerial Personnel of the Company are as follows:

1. Term and Termination:

- 1.1 3 (Three) years effective from August 12, 2020 till August 11, 2023.
- 1.2 The appointment may be terminated earlier, without any cause, by either party by giving three months notice of such termination.

2. Remuneration

Mr. Harjit Singh would not draw any remuneration from the Company as Manager and Key Managerial Personnel.

3. Duties and Powers:

- 3.1 Mr. Harjit Singh shall devote appropriate time and attention to the business of the Company and perform such duties as may be entrusted to him by the Board from time to time and separately communicated to him and exercise such powers as may be assigned to him, subject to the superintendence, control and directions of the Board in connection with and in the best interests of the business of the Company and the business of one or more of its associated companies and/or subsidiaries, including performing duties as assigned to him from time to time.
- 3.2 Mr. Harjit Singh shall not exceed the powers so delegated by the Board pursuant to clause 3.1 above.
- 3.3 Mr. Harjit Singh undertakes to employ the best of his skill and ability and to make his utmost endeavours to promote the interests and welfare of the Company and to conform to and comply with the policies and regulations of the Company and all such orders and directions as may be given to him from time to time by the Board.
- 3.4 Mr. Harjit Singh shall undertake his duties from such location as may be directed by the Board.

Other Terms of Appointment:

- 4 The terms and conditions of the appointment of Mr. Harjit Singh may be altered and varied from time to time by the Board as it may, in its discretion deem fit, irrespective of the limits stipulated under Schedule V to the Act or any amendments made hereafter in this regard in such manner as may be agreed to between the Board and Mr. Harjit Singh, subject to such approvals as may be required.
- 5 Mr. Harjit Singh, so long as he functions as such, undertakes not to become interested or otherwise concerned, directly or through his spouse and/or children, in any selling agency of the Company.

- 6 All Personnel Policies of the Company and the related rules which are applicable to other employees of the Company shall also be applicable to Mr. Harjit Singh, unless specifically provided otherwise.
- 7 The employment of Mr. Harjit Singh may be terminated by the Company without notice:
- if Mr. Harjit Singh is found guilty of any gross negligence, default or misconduct in connection with or affecting the business of the Company or any subsidiary or associated company to which he is required by the Agreement to render services; or
 - in the event of any serious or repeated or continuing breach (after prior warning) or non-observance by Mr. Harjit Singh of any of the stipulations contained in the Agreement.
- 8 In the event Mr. Harjit Singh is not in a position to discharge his official duties due to any physical or mental incapacity, the Board shall be entitled to terminate his contract on such terms as the Board may consider appropriate in the circumstances.
- 9 Upon the termination by whatever means of his employment under the Agreement:
- Mr. Harjit Singh shall immediately cease to hold offices held by him by virtue of this appointment in any holding company, subsidiaries or associate companies without claim for compensation for loss of office by virtue of Section 167(1)(h) of the Act and shall resign as trustee of any trusts connected with the Company.
 - Mr. Harjit Singh shall not without the consent of the Board at any time thereafter represent himself as connected with the Company or any of its subsidiaries and associated companies.
- 10 If at any time, Mr. Harjit Singh ceases to be in the employment of Tata Teleservices Limited for any reason whatsoever, he shall cease to be a Manager and Key Managerial Personnel of the Company.
- 11 The terms and conditions of the appointment of Mr. Harjit Singh also include clauses pertaining to adherence with the Tata Code of Conduct, Intellectual Property, maintenance of confidentiality, non-competition and non-solicitation.

In compliance with the provisions of Sections 196, 197 and other applicable provisions of the Act, read with Schedule V to the Act, the terms of appointment of Mr. Harjit Singh as specified above are now being placed before the Members for their approval.

The Board believes that it was necessary to appoint Mr. Harjit Singh as the Manager for the period of 3 (Three) years effective August 12, 2020 till August 11, 2023.

The Board commends the Ordinary Resolution set out at Item No. 6 of the Notice for approval by the Members.

None of the Directors or Key Managerial Personnel or their relatives, except Mr. Harjit Singh to the extent of his appointment, are in any way concerned or interested in passing of the Resolution mentioned at Item No. 6 of the Notice.

Item No. 7

The Board of Directors at its meeting held on June 2, 2020, on the recommendation of the Audit Committee, has approved the appointment of M/s. Sanjay Gupta & Associates (Firm Registration Number 000212) as Cost Auditors for auditing the cost accounting records in respect of the services covered under the Companies (Cost Records and Audit) Rules, 2014 of the Company for the financial year 2020-2021 at a remuneration of Rs. 1,80,000/- plus applicable tax and out of pocket expenses incurred in connection with the said audit but not exceeding 10% of the remuneration.

Pursuant to the provisions of Section 148 of the Companies Act, 2013 read with Companies (Audit and Auditors) Rules, 2014, remuneration of Cost Auditor of the Company is required to be ratified and approved by the Members of the Company. Accordingly, the consent of the Members by way of an Ordinary Resolution is sought for the ratification of the remuneration payable to M/s. Sanjay Gupta & Associates, Cost Accountants.

M/s. Sanjay Gupta & Associates, Cost Accountants, have certified that they are eligible for appointment as Cost Auditors, free from any disqualifications, are working independently and maintaining arm's length relationship with the Company.

The Board commends the Ordinary Resolution at Item No. 7 of the Notice for ratification and approval by the Members.

None of the Directors, Key Managerial Personnel and/or their respective relatives are in any way concerned or interested, financially or otherwise, in the Resolution mentioned at Item No. 7 of the Notice.

Item Nos. 8 and 9

The Board of Directors of the Company has been exploring various fund-raising options in order to augment the resources of the Company. The Members at its AGM of the Company held on September 20, 2019 had approved the issue of Redeemable Preference Shares - Series 5 and/or Issue of Non-Convertible Debentures ("NCDs") and/or acceptance/availing of Inter Corporate Deposits ("ICDs")/ Loans amount not exceeding Rs. 20000,00,00,000 (Rupees Twenty Thousand Crores Only). The said approval for the issue of RPS and/or issue of NCD is valid for one year from

the passing of the special resolution. Accordingly, the Board of Directors at its meeting held on June 2, 2020 has approved the proposal to pass a fresh resolution to raise an additional amount not exceeding Rs. 2500,00,00,000 (Rupees Two Thousand Five Hundred Crores Only) through issue of Non-cumulative Redeemable Preference Shares - Series 6 ("RPS-6") and/or issue of Non-Convertible Debentures ("NCDs") for an amount not exceeding Rs. 2500,00,00,000 (Rupees Two Thousand Five Hundred Crores Only) subject to the approval of the Members of the Company. The funds raised through one or more options will be utilised primarily for repayment/prepayment of existing debt/loans of the Company and/or for redemption of the existing Redeemable Preference Shares issued earlier, after meeting the expenditure related to such issue(s) and for general corporate purposes. The aggregate fresh amounts proposed to be raised through all the two Resolutions at Item Nos. 8 and 9 would not exceed Rs. 5000,00,00,000 (Rupees Five Thousand Crores Only).

The necessary details with respect to each of the proposed enabling Resolutions are given hereunder:

a. Issue of Non-cumulative Redeemable Preference Shares - Series 6 ("RPS-6") on Preferential basis

The Members are requested to note that in order to meet requirement of additional funds of Rs. 2500,00,00,000 (Rupees Two Thousand Five Hundred Crores Only), the Company may initially accept inter-corporate deposit ("ICD") from the Promoters including Tata Teleservices Limited ("TTSL") and/or Tata Sons Private Limited ("TSPL") and/or Panatone Finvest Limited ("PANATONE") and later on if requested by TTSL and/or TSPL, and/or PANATONE, ICD may be converted into RPS-6. Similarly, ICD of Rs. 10,134.15 Crores (Rupees Ten Thousand One Hundred Thirty Four Crores and Fifteen Lakhs Only) already availed and further ICDs which may be availed from TTSL/TSPL/PANATONE in terms of approval of Members by way of postal ballot in September and November 2017 may also be converted into Non-cumulative Redeemable Preference Shares, if so requested/agreed to/by TTSL/TSPL/PANATONE.

It is proposed to issue upto 25,00,00,000 (Twenty Five Crores) RPS-6 of Rs. 100/- (Rupees One Hundred Only) each for cash at par aggregating upto an amount of Rs. 2500,00,00,000 (Rupees Two Thousand Five Hundred Crores Only) on preferential basis to TTSL and/or TSPL and/or PANATONE in one or more tranches.

Section 62(1)(c) of the Act, inter alia, provides that where it is proposed to increase the subscribed capital of the Company by the issue of further shares, such shares may be offered to any persons, whether or not those persons are holders of the equity shares of the Company, by way of preferential offer, if authorised by way of a Special Resolution.

Further, as per Section 42 of the Act read with Rule 14 of the Companies (Prospectus and Allotment of Securities) Rules, 2014, a company offering or making an invitation to subscribe to securities, including Redeemable Preference Shares on a preferential basis, is required to obtain the prior approval of the Members by way of a Special Resolution, for each of the offers and invitations.

In view of the above, approval of the Members is being sought by way of Special Resolution under Sections 42, 55 and 62(1)(c) of the Act read with the Rules framed thereunder, to offer, issue and allot RPS-6 in the manner provided herein as per the Resolution set out at Item No. 8 of the Notice.

The terms of the issue of RPS-6 along with a statement of disclosures as required under Rule 9(3) of the Companies (Share Capital & Debentures) Rules, 2014, are as under:

Issue size	Upto 25,00,00,000 (Twenty Five Crores) RPS-6 of Rs. 100/- (Rupees One Hundred Only) each aggregating upto an amount of Rs. 2500,00,00,000 (Rupees Two Thousand Five Hundred Crores Only)
Nature of Shares	Non-cumulative, Non-participating and Non-convertible
Objective of issue	To repay/prepay the existing debt/ Loans in order to reduce the finance cost including conversion of ICD availed/to be availed, for payment of deferred payment liability to Department of Telecommunications for spectrum, general corporate purposes and/or for redemption of existing Redeemable Preference Shares issued earlier.
Manner of issue	RPS-6 will be issued on preferential basis in accordance with the provisions of Sections 42, 55 and 62 of the Act and the Rules framed thereunder
Issue price	RPS-6 will be issued for cash at par i.e., Rs.100/- (Rupees One Hundred Only) per RPS-6
Basis on which price has been arrived at	Not applicable since RPS-6 are issued at par
Offer period	As may be determined by the Board
Terms of issue and Rate of Dividend	The RPS-6 shall be issued on preferential basis to TTSL and/or TSPL. The rate of dividend shall be 0.1% per annum or such other rate as may be fixed by the Board.

Payment Terms	The entire issue price of Rs. 100/- (Rupees One Hundred Only) per RPS-6 shall be payable on application
Terms, manner and mode of Redemption	Redeemable at the end of 23 months from the date of allotment or such earlier or later date as may be decided by the Board. Redemption at par in accordance with Section 55 of the Act, out of the profits of the Company or out of proceeds of a fresh issue of shares made for the purpose of redemption.

The pre-issue and post-issue shareholding pattern of the Company are as under:

Since, Redeemable Preference Shares are Non-convertible, there will be no dilution in the Equity Capital.

The current shareholding pattern of the Company is as follows:

Equity Shareholding Pattern

Sr. No.	Category	Equity Shareholding as on March 31, 2020	
		No. of Shares held	% of shareholding
A	Promoters' holding		
1	Indian:		
	Individual	0	0.00
	Bodies Corporate	1453672327	74.36
	Sub Total	1453672327	74.36
2	Foreign Promoters	0	0.00
	Sub Total (A)	1453672327	74.36
B	Non-Promoters' holding		
1	Institutional Investors	91258	0.00
2	Central Government / State Government(s)	44199	0.00
3	Non-Institution:		
	Private Corporate Bodies	19014046	0.97
	Directors and Relatives	0	0.00
	Indian Public	445020361	22.77
	Others (including NRIs)	37085536	1.90
	Sub Total (B)	501255400	25.64
	GRAND TOTAL (A +B)	1954927727	100.00

The preference shareholding pattern of the Company is as follows:

Sr. No.	Category	Pre-Issue (Redeemable Preference Shares) As on March 31, 2020		Post Issue (RPS-6)	
		No. of Shares held	% of shareholding	No. of Shares held	% of shareholding
A	Promoters' holding				
1	Indian:				
	Individual	-	-	-	-
	Bodies Corporate	20,18,00,000	100	45,18,00,000	100
	Sub Total	20,18,00,000	100	45,18,00,000	100
2	Foreign Promoters	-	-	-	-
	Sub Total (A)	20,18,00,000	100	45,18,00,000	100
B	Non-Promoters' holding:				
1	Institutional Investors	-	-	-	-
2	Non-Institution:				
3	Private Corporate Bodies	-	-	-	-
4	Directors and Relatives	-	-	-	-
5	Indian Public	-	-	-	-
6	Others (Including NRIs)	-	-	-	-
	Sub Total (B)	-	-	-	-
	GRAND TOTAL (A+B)	20,18,00,000	100	45,18,00,000	100

The proposed issue of RPS-6 is in accordance with the provisions of the Articles of Association of the Company.

b. Issue of Non-Convertible Debentures on Private Placement

As per Sections 42 and 71 of the Act, read with the Rules framed thereunder, a company offering or making an invitation to subscribe to Non-Convertible Debentures ("NCDs") on private placement basis is required to obtain the prior approval of the Members by way of a Special Resolution.

It is proposed to issue NCDs for an amount not exceeding Rs. 2500,00,00,000 (Rupees Two Thousand Five Hundred Crores Only), subject to the approval of the Members of the Company. Such NCDs are proposed to be issued at par, i.e., at face value. It is also proposed to issue NCDs, in one or more tranches, to the Promoter/Promoter Group companies, other bodies corporate, banks, financial institutions, other qualifying investors and/or others.

As per the provisions of Regulation 23 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing

Regulations"), all Related Party Transactions require prior approval of the Audit Committee and all material Related Party Transactions require approval of the Members of the Company. A transaction with a related party shall be considered material, if the transaction / transactions to be entered into individually or taken together with previous transactions during a financial year, exceeds 10% of the annual consolidated turnover of the company as per the last audited financial statements of the company. TTML and some of the Promoters are related parties as defined under Regulation 23 of the Listing Regulations.

In case of issue of NCDs to one or more of the Promoter/Promoter Group companies, it is likely to exceed the materiality threshold limit. Hence, the proposed transaction is being placed before the Members for approval as per the Resolution set out at Item No. 9 of the Notice. Prior approval of the Audit Committee has been received for the same.

Further, all the related parties i.e., all entities falling under definition of related parties as per Regulation 23 of the Listing Regulations, shall abstain from voting on the Resolution set out at Item No. 9 of the Notice, irrespective of whether the entity is a party to the particular transaction or not.

The proposed issue amount of NCDs will be within the overall borrowing limits of the Company, as approved by the Members from time to time.

None of the Directors and Key Managerial Personnel of the Company or their respective relatives are in any way concerned or interested in the aforesaid resolution. It may however be noted that Mr. N. Srinath, Mr. Ankur Verma and Dr. Narendra Damodar Jadhav are the common Directors between the Company and TTSL, are in any way concerned or interested, financially or otherwise, in passing of the Resolution mentioned at Item No. 8 and 9 of the Notice.

Item No. 10

Tata Teleservices (Maharashtra) Limited ("TTML"/the "Company") provides telecommunication services to its subscribers in Mumbai and Rest of Maharashtra (including Goa) telecom circles. Tata Teleservices Limited ("TTSL") provides telecommunication services in Pan India, except Mumbai, Rest of Maharashtra (including Goa), Jammu & Kashmir, North East and Assam. TTSL also operates and maintains National Long Distance ("NLD") service network within territorial boundaries of India under license granted by Government of India. TTML and TTSL share certain infrastructure between them to achieve optimum cost of operations and also seamless connectivity as part of offering such services across the Country to their respective subscribers.

TTML and TTSL are conducting business under one single brand 'Tata Tele Business Services' with no overlapping geographies or conflicting businesses.

In order to achieve mutual benefits in the form of economies of scale and optimizing costs, TTML and TTSL have entered into various agreements in the past, to share costs of certain shared central services, network assets and other infrastructure / resources.

In addition, both TTML and TTSL had entered into interconnect agreements as mandated by the Telecom Regulatory Authority of India ("TRAI") for providing seamless access to the subscribers of each other. TTSL being NLD operator, TTML has entered into an agreement with TTSL for routing the traffic through NLD network of TTSL. TTML has also entered into similar agreements with other NLD operators.

TTML and TTSL propose to continue with the aforesaid agreements/arrangement in the future also.

Under the provisions of Regulation 23 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"),

all Related Party Transactions require prior approval of the Audit Committee and all material Related Party Transactions require approval of the shareholders of the Company by an Ordinary Resolution. A transaction with a related party shall be considered material, if the transaction / transactions to be entered into individually or taken together with previous transactions during a financial year, exceeds 10% of the annual consolidated turnover of the company as per the last audited financial statements of the company. TTML and TTSL are related parties as defined under Regulation 23 of the Listing Regulations since both are subsidiaries of Tata Sons Private Limited.

The transactions between TTML and TTSL include the following:

- a. **Inter Connect Usage Charges (Carriage):** The charges are based on volumes and TTML & TTSL offer each other competitive market rates.
- b. **Inter Connect Usage Charges (Termination):** These charges are prescribed by TRAI from time to time and are followed by all the telecom operators in India.
- c. **Purchase of Assets & Inventory:** Transaction Values are based on original procurement price as billed by independent third parties or such prices adjusted for depreciation without any mark-up.
- d. **Service Income:** Income from provision of services is comparable with that offered by TTML to other similar offerings to other customers.
- e. **Other Income:** Leasing of properties is made either based on valuation of the properties or the rates at which TTML had taken the same on lease from other private parties. Maintenance of such facilities are reimbursed by TTSL to TTML at actual without adding any mark-up.
- f. **Allocation of Costs:** Sharing of common resources is based on "Various Ratios" such as Subscriber Ratio, Revenue Ratio and Reimbursement of Actual cost without mark-up.

Transactions are in nature of Revenue, Operation Costs and Capital Expenditures for TTML.

Further, TTML would incur higher cost if the contracts are entered into separately for volumes of the Company as against combined volumes of both TTSL and TTML. In addition, TTML also benefits from the synergy on integrated marketing strategy and optimum utilisation of knowledge, skill and experience, which would not have otherwise been available to TTML if such arrangements were not in place.

The aggregate value of the transactions with TTSL, a subsidiary of the holding Company to which the Company is also a subsidiary, for the next 3 Financial Years viz., 2021-2022, 2022-2023 and 2023-2024 is estimated at Rs. 200 Crores per annum, which is likely to exceed the materiality threshold limit. Hence, the transactions are required to be approved by the shareholders. These transactions are in the ordinary course of business of the Company and on arm's length basis. Prior approval of the Audit Committee has been received for the same.

The Board commends the Special Resolution at Item No. 10 of the Notice for approval by the Members.

Pursuant to Regulation 23 of the Listing Regulations, all the related parties i.e., all entities falling under definition of related parties as per Regulation 23 of the Listing Regulations, shall abstain from voting irrespective of whether the entity is a party to the particular transaction or not.

The shareholding (including Preference Share Capital) of the Promoters of TTML in TTSL is given below:

Sr. No.	Name of Company/ Body Corporate	Category (in relation to TTML)	Shareholding in TTSL (Including Preference Capital) Percentage (%)
1	Tata Sons Private Limited	Promoter	96.19%

None of the Directors and Key Managerial Personnel of the Company or their respective relatives are in any way concerned or interested in the aforesaid Resolution. It may however be noted that Mr. N. Srinath, Mr. Ankur Verma and Dr. Narendra Damodar Jadhav are the common Directors between the Company and TTSL, are in any way concern or interested, financially or otherwise, in passing of the Resolution mentioned at Item No. 10 of the Notice.

By order of the Board
For **Tata Teleservices (Maharashtra) Limited**

Vrushali Dhamnaskar
Assistant Company Secretary
(ACS 28356)

Registered Office:

D-26, TTC Industrial Area,
MIDC Sanpada, P. O., Turbhe,
Navi Mumbai - 400 703.
CIN: L64200MH1995PLC086354
Website: www.tatateleservices.com
e-mail: investor.relations@tatatel.co.in
Tel.: 91 22 6661 5111
Fax: 91 22 6660 5517

Place: Navi Mumbai
Date: August 12, 2020

Important Communication to Members

Members holding shares in electronic mode are requested to update their e-mail address with their respective Depository Participant and for Members holding shares in physical mode are requested to provide their e-mail address to the Company at investor.relations@tatatel.co.in or to the Registrar and Share Transfer Agent at csg-unit@tsrdarashaw.com, so as to allow the Company to serve the documents in electronic mode.

Request to the Members

Members are requested to send their question(s), if any, to the Company Secretary / Chief Financial Officer at the Registered Office address of the Company or e-mail at investor.relations@tatatel.co.in in advance so that the answers/details can be kept ready at the Annual General Meeting.

Details of Director as on the date of this Notice seeking appointment / re-appointment at the Annual General Meeting (“AGM”)

(Pursuant to the provisions under Secretarial Standard on General Meeting and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015)

Name of the Director	Mr. Ankur Verma	Mr. Kumar Ramanathan	Mr. Srinath Narasimhan (as a Managing Director)	Mr. Srinath Narasimhan (as a Additional Director)
Date of Birth	March 25, 1976	October 18, 1961	July 8, 1962	July 8, 1962
Age	44	58	57	57
Date of Appointment	Appointed on September 29, 2018 in casual vacancy	September 24, 2019	Appointed first time from February 1, 2011 (Last re-appointed by the Shareholders at the AGM held on July 31, 2017 with effect from February 1, 2017). NRC and Board has re-appointed him for two months effective February 1, 2020.	April 1, 2020
Qualifications	B.E. in Mechanical Engineering and PGDM from IIM, Kolkata	Masters Degree in Commerce from Delhi School of Economics and a Management Degree from IIM, Ahmedabad	Mechanical Engineering from IIT (Chennai) and a Management Degree from IIM (Kolkata)	Mechanical Engineering from IIT (Chennai) and a Management Degree from IIM (Kolkata)
Experience	Senior Vice President, at Chairman's Office at Tata Sons Private Limited. Around 15 years of experience in Investment Banking, Capital Markets and Corporate Strategy. Previously, was Managing Director (Investment Banking Division) in Bank of America Merrill Lynch and prior to that he was Group Manager & Head, Business Planning in Infosys Technologies Limited - Corporate Planning Group.	MD and CEO Positive Integers – a Data Analytics Company founded in 2013. 26 years of experience in Consumer Product Companies and Telecom Industry. Held leadership positions in Operations/Sales and Marketing and had long stints in Vodafone/Hutch, Pepsico and Britannia.	34 years of experience within the Tata Group and has held positions in Project Management, Sales & Marketing and Management in different Tata companies in the ICT sector.	34 years of experience within the Tata Group and has held positions in Project Management, Sales & Marketing and Management in different Tata companies in the ICT sector.
Terms and conditions of appointment	<ul style="list-style-type: none"> - Director in Non-Executive Non-Independent capacity - Liable to retire by rotation 	<ul style="list-style-type: none"> - Director in Non-Executive Independent capacity - Not liable to retire by rotation - Term of appointment – with effect from September 24, 2019 upto September 23, 2024 - Other terms and conditions - Available on the website of the Company i.e., www. tatateleservices.com. 	Refer Item No. 4 of the Explanatory Statement	<ul style="list-style-type: none"> - Director in Non-Executive Non-Independent capacity - Liable to retire by rotation
Remuneration sought to be paid	Refer 'Remuneration paid to the Directors' under "Corporate Governance Report for the financial year 2019-2020"			
Last remuneration drawn during the year 2019-2020	Refer 'Remuneration paid to the Directors' under "Corporate Governance Report for the financial year 2019-2020"			

Name of the Director	Mr. Ankur Verma	Mr. Kumar Ramanathan	Mr. Srinath Narasimhan (as a Managing Director)	Mr. Srinath Narasimhan (as a Additional Director)
Number of Board meetings attended during the year	8	3	8	NA
Expertise in specific functional area	Investment Banking	Consumer market/ Telecommunications/ Data science and Analytics	High-technology areas such as Process Automation and Control, Information Technology and Telecommunication	High-technology areas such as Process Automation and Control, Information Technology and Telecommunication
Number of shares held in the Company (including held by the dependents)	Nil	Nil	Nil	Nil
Directorships held in other public companies (excluding foreign companies and Section 8 companies)	<ul style="list-style-type: none"> • Tata AIA Life Insurance Co. Limited • Tata Capital Housing Finance Limited • Tata Teleservices Limited • Tata AutoComp Systems Limited • Tata Elxsi Limited • Tata Sky Limited 	<ul style="list-style-type: none"> • Tata Communications Transformation Services Limited 	<ul style="list-style-type: none"> • Tata Teleservices Limited • Tata Communications Limited • Tata Industries Limited 	<ul style="list-style-type: none"> • Tata Teleservices Limited • Tata Communications Limited • Tata Industries Limited
Memberships/ Chairmanships of committees of other public companies	<p>Audit Committee:</p> <ul style="list-style-type: none"> • Tata AIA Life Insurance Co. Limited (Member) • Tata Capital Housing Finance Limited (Member) • Tata Teleservices Limited (Member) • Tata Sky Limited (Member) • Tata Elxsi Limited (Member) <p>Nomination and Remuneration Committee:</p> <ul style="list-style-type: none"> • Tata AIA Life Insurance Co. Limited (Member) <p>Corporate Social Responsibility Committee:</p> <ul style="list-style-type: none"> • Tata Capital Housing Finance Limited (Member) 	<p>Audit Committee:</p> <ul style="list-style-type: none"> • Tata Communications Transformation Services Limited (Member) <p>Nomination and Remuneration Committee:</p> <ul style="list-style-type: none"> • Tata Communications Transformation Services Limited (Member) 	<p>Stakeholders' Relationship Committee:</p> <ul style="list-style-type: none"> • Tata Communications Limited (Member) <p>Nomination and Remuneration Committee:</p> <ul style="list-style-type: none"> • Tata Communications Limited (Member) • Tata Industries Limited (Member) <p>Corporate Social Responsibility Committee:</p> <ul style="list-style-type: none"> • Tata Communications Limited (Chairman) • Tata Teleservices Limited (Member) 	<p>Stakeholders' Relationship Committee:</p> <ul style="list-style-type: none"> • Tata Communications Limited (Member) <p>Nomination and Remuneration Committee:</p> <ul style="list-style-type: none"> • Tata Communications Limited (Member) • Tata Industries Limited (Member) <p>Corporate Social Responsibility Committee:</p> <ul style="list-style-type: none"> • Tata Communications Limited (Chairman) • Tata Teleservices Limited (Member)
Relationship with other Directors	Refer 'Board of Directors' under "Corporate Governance Report for the financial year 2019-2020"			

To,
 TSR Darashaw Consultants Private Ltd.
 Unit: Tata Teleservices (Maharashtra) Limited
 6-10, Haji Moosa Patrawala Industrial Estate, 20,
 Dr. E. Moses Road, Near Famous Studio,
 Mahalaxmi, Mumbai - 400 011.

Updation of Shareholder Information

I / We request you to record the following information against my / our Folio No.:

General Information: Folio No.:	
Name of the first named Shareholder:	
PAN: *	
CIN/ Registration No.: *	
(applicable to Corporate Shareholders)	
Tel No. with STD Code:	
Mobile No.:	
Email Id:	

*Self attested copy of the document(s) enclosed

Bank Details: IFSC: (11 digit)	MICR: (9 digit)
Bank A/c Type:	Bank A/c No.: *
Name of the Bank:	
Bank Branch Address:	

* A blank cancelled cheque is enclosed to enable verification of bank details

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed because of incomplete or incorrect information, I/We would not hold the Company/RTA responsible. I/We undertake to inform any subsequent changes in the above particulars as and when the changes take place. I/We understand that, the above details shall be maintained by you till I/We hold the securities under the above mentioned Folio No./beneficiary account.

Place:

Date:

 Signature of Shareholder