

**TATA TELESERVICES (MAHARASHTRA) LIMITED**

Corporate Identification Number: L64200MH1995PLC086354

Registered Office: D-26, TTC Industrial Area, MIDC Sanpada, P.O. Turbhe, Navi Mumbai – 400 703

Tel.: 91 22 6661 5111 Fax: 91 22 6660 5517 Email: [investor.relations@tatatel.co.in](mailto:investor.relations@tatatel.co.in)Website: [www.tatateleservices.com](http://www.tatateleservices.com)**Corporate Social Responsibility Policy****Index**

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‘What comes from the people goes back to the people many times over’ is one of the values Tata Teleservices (Maharashtra) Limited (hereinafter referred to as “TTML” or “the Company”) holds and cherishes. This Corporate Social Responsibility (“CSR”) policy is holistically applicable to the Company. Being a part of the Tata Group, the Company believes in giving back meaningfully to the society, which also evokes trust among consumers, employees, shareholders and the community. The Company is committed to protect this heritage of leadership with trust through the manner in which we conduct our business.

Embarking on this principle, the Company through its CSR programme intends to impact youth, children, women, differently abled and other vulnerable and marginalized sections of the society. The Company’s alignment of the CSR activities is within its thrust areas of “Livelihood Enhancement”. In addition, the Company will also participate in matters of national importance based on community need and exigencies including any natural disasters.

## 2. Corporate Social Responsibility Policy

The Company intends to create positive change within the society and enhance stakeholder value. The Company is aligned to the Tata Group's policy on Corporate Sustainability and is committed in creating sustainable livelihoods and building communities through social outreach programmes. The Company shall actively engage with the community in all possible ways including consulting pro-actively with the community and other key stakeholders for understanding needs and designing initiatives for the social well being of the community.

The thrust areas under the CSR programme of the Company are as follows:

- **Education, Skill development and Livelihood enhancement:** This program is aimed at improving skills of youth, differently abled and children to support enhanced employment opportunities and by contributing funds through Tata Community Initiatives Trust promoted by Tata Sons Limited or any other similar fund.
- **Promoting health care including preventive health care, women empowerment etc.:** This program is aimed at reaching out to society in promoting various social causes like promoting health care including preventive health care and women empowerment.
- **Ensuring environmental sustainability, ecological balance, conservation of natural resources and maintaining quality of soil, air and water:** Leverage telecommunication services and facilities and by contributing funds through Tata Community Initiatives Trust promoted by Tata Sons Limited or any other similar fund.
- **Disaster Relief:** Contribution to Prime Minister's National Relief Fund or any other similar fund or facilitate direct assistance.

Any surpluses arising out of CSR projects or programmes or activities shall not form part of the business profits of the Company.

The Company shall, in addition to the thrust areas, as mentioned above, under CSR programmes, endeavor to perform some of the below mentioned activities:

- Build and strengthen community institutions and stakeholder engagement;
- Collaborate with civil society, industry associations and Government institutions etc.;
- Encourage its employees for volunteering;
- Communicate the CSR activities to stakeholders as per the statutory/regulatory requirement.

**Annexure I: CSR Programmes and Initiatives along with Implementation Modality**

The CSR Programmes and Projects along with modality and schedule are given below:-

Thrust Areas	CSR Projects/Activities	Reference Sr. No. of Schedule VII	Implementation Modality	Implementation Schedule
<b>Education, Skill development and Livelihood enhancement</b>	Contributing funds through Tata Community Initiatives Trust promoted by Tata Sons Limited or any other similar Fund and/or by classroom based training to enhance employability; Support in content development, leveraging telecommunication services and facilities	(ii)	The Company's employees through volunteering and or support programs/projects as appropriate through a partner	Need based over the year
<b>Promoting health care including preventive health care, women empowerment</b>	This program is aimed at reaching out to society in promoting various social causes like promoting health care including preventive health care, women empowerment.	(i)&(iii)	Using the Company's expertise on communication and through employee volunteers	Need based over the year
<b>Ensuring environmental sustainability, ecological balance, conservation of natural resources and maintaining quality of soil, air and water</b>	Contributing funds through Tata Community Initiatives Trust promoted by Tata Sons Limited or any other similar Fund and /or by leveraging telecommunication services and facilities	(iv)	Using the Company's expertise on communication & through employee volunteers	Need based over the year
<b>Disaster Relief</b>	Contributing Funds to Prime Minister's National Relief Fund or any other similar Fund during Disaster	(vii)	Fund Contribution and support through employee volunteers	Need based over the year

**Annexure II: Key Outcome Indicators**

<b>Employability and Livelihood enhancement Programme</b>	Key outcome indicators
	<ul style="list-style-type: none"> <li>• Total number of individuals skilled due to the activity</li> <li>• Number of volunteering hours</li> <li>• Number of individuals placed</li> </ul>
<b>Leveraging Telecommunication expertise</b>	<ul style="list-style-type: none"> <li>• Reach of communication</li> <li>• Count of targeted population touched</li> </ul>
<b>Disaster Relief</b>	<ul style="list-style-type: none"> <li>• Fund contribution and reach</li> <li>• Number of volunteering hours</li> </ul>

**Annexure III: Monitoring, Review and Evaluation**

The core CSR areas of employability and livelihood are conceptualized and reviewed based on a theme hub concept, with leaders reviewing each hub on a quarterly basis. The Corporate Sustainability team shall be responsible to gather monitoring reports at regular intervals from the NGO partner implementing the programme.

The team shall also further audit and scrutinize the budget spends for such projects/programme.

**Annexure IV: CSR Committee**

A Committee consisting of Board of Directors has been formed in pursuance of Section 135 of the Companies Act, 2013 (“the Act”). The CSR Committee of the Company comprises of 3 Members out of which 1 is an Independent Director detailed as hereunder:

1. Dr. Narendra Damodar Jadhav - Independent Non-Executive Director
2. Mr. Ankur Verma - Non-Executive Director
3. Mr. N. Srinath - Non-Executive Director

Responsibility of the CSR Committee:

- Formulate and recommend the CSR Policy to the Board for approval. The Company shall indicate the projects to be undertaken by the Company as specified in Schedule VII of the Act.
- Monitor the Policy from time to time and recommend changes to the Board.
- Recommend the amount of expenditure to be incurred on CSR projects/programme.
- Institute a transparent monitoring mechanism for ensuring implementation of the social projects undertaken by the Company.

- Oversee the Company's conduct with regard to its corporate and societal obligations and its reputation as a responsible corporate citizen.
- Oversee activities impacting the quality of life of various stakeholders.

The Board of Directors of the Company will be responsible for:

- Approval of the CSR Policy of the Company.
- Disclosing the content of the Policy in its report and place the Policy on the Company's website in such a manner as prescribed under Section 135 of the Act read with the CSR Rules.
- Ensuring that the social projects included in the CSR Policy are undertaken by the Company.
- Ensuring that the Company gives preference to the local areas around its operations for spending the amount earmarked for CSR projects.
- Ensuring that it specifies the reasons in its report for not spending the earmarked amount in case the Company fails to spend such amount.

The Board shall have the power to make any change(s) in the constitution of the CSR SCommittee.

**Annexure V: Geography**

The geography covered through CSR initiatives would be all appropriate geographies within India.

**Annexure VI: Budget**

The Company has not posted profits in the past and therefore any CSR budget will be approved as a special expenditure by the Board/CSR committee as and when required.